

# FOSTER/ADOPTION CHECKLIST

Return the following documents listed below:

1. \_\_\_\_\_ Application
2. \_\_\_\_\_ Autobiography (complete 1 for each adult in the home)
3. \_\_\_\_\_ NCIC Check (complete 1 for each adult in the home)
4. \_\_\_\_\_ Copy of CDIB/Citizenship Card
5. \_\_\_\_\_ Release of Information (complete 1 for each adult)
6. \_\_\_\_\_ Current Photo
7. \_\_\_\_\_ Copy of Marriage License/Divorce Decree
8. \_\_\_\_\_ Medical Examination Report (complete 1 for each adult)
9. \_\_\_\_\_ References
10. \_\_\_\_\_ Copy of W-2 Form/Tax Returns
11. \_\_\_\_\_ Home study Visit
12. \_\_\_\_\_ Copy of Social Security Cards (each adult)
13. \_\_\_\_\_ Fingerprints (2 cards per adult being fingerprinted)  
(\*Fingerprint cards can also be picked up at a local DHS Office- Should be on blue and white cards).

**NOTE: In order to certify your home we need the following information on you and your family. APPLICATIONS THAT ARE SUBMITTED WITHOUT ALL THE ABOVE LISTED DOCUMENTS WILL BE CONSIDERED INCOMPLETE.**